



1. All event registration is for **live conference only**.
2. Conference registration must be paid in full to be considered complete and confirmed.
3. Unpaid conference registration will be canceled 1 week prior to event.
4. **Refunds – Full refund less \$75.00 administrative fee will be honored with written request up to two weeks prior to the event.**
5. **No refunds will be processed after two weeks prior to the event, no acceptations.**
6. No refunds will be offered for conference no-show.
7. Substitutions will be honored for those unable to attend and want to transfer their paid registration to another person. Additional conference registration may be charged if the transfer recipient is member/non-member. Example – paid fee is CSRC member, transfer is to non-member. Additional registration fee will be collected. No refunds will be offered for transfers.
8. The CSRC does not share attendee information with the exhibitors. The exhibitors may collect attendee information at their exhibit space directly with the attendee.
9. The CSRC does share attendee demographic information upon request: total attendance by type, including #of RCPs, # of managers/directors. No personal information is shared.
10. Photography and Video – in circumstances where the CSRC will be broadcasting live via Zoom/Abila conferencing. The CSRC may use the pictures and video in print, promotional materials or on social media. Attendance at this event constitutes agreement for use of your photo, video, or voice. Content becomes the property of the CSRC and may be used for any association related purposes.
11. Removal from live or webinar events. The CSRC reserves the right to remove any conference attendee, exhibitor without refund for any reason.
12. Students do not receive CEUs for attending a conference. Confirmation of attendance can be printed on the payment receipt to show volunteer hours.
13. Attire is business casual for the entire event.