



CSRC's Northern California Conference

October 7–9, 2026 · Harrah's Resort, Lake Tahoe, NV

EXHIBITOR GUIDELINES

1. Management

The California Society for Respiratory Care is herein referred to as CSRC.

2. Event Location

Harrah's Lake Tahoe, 15 Hwy 50, Stateline, NV 89449

3. Hotel Reservation Information

Book Your Hotel Here →
CLICK TO BOOK ONLINE

CSRC has secured a limited number of discounted rooms at a rate of \$89/night plus tax over the dates of the Conference. This rate will be available until Tuesday, September 22, 2026, or until the block sells out. For reservations, call (800) 427-7247 and mention California State Respiratory Care Association to receive the special rate. To book online, [click here](#).

4. Payment

All exhibit space must be paid in full by October 7, 2026.

Provisions

One 6' draped table and 2 chairs. All exhibit space is the same size. Where possible, CSRC lets exhibitors select their preferred booth location — access opens first by sponsorship level, then by registration date within each level. Final space assignments remain at CSRC's discretion.

- PLEASE ADVISE CSRC IF THERE IS A COMPANY THAT YOU WOULD PREFER TO BE NEXT TO OR NEARBY; ALTERNATIVELY, ARE THERE COMPANIES YOU WOULD NOT WANT TO BE NEAR.

Electrical Power

- Electricity in the exhibit hall must be ordered directly through Harrah's using their EventNow Portal.
- Please see the separately attached Encore EventNow Exhibitor Kit.

Storage and Shipping

- Harrah's has limited storage space.
- You are required to submit a shipping form directly with Harrah's — please use the provided shipping form.
- Shipments sent directly to the hotel will be charged at rates determined by Harrah's.

5. Shipping Window

Items must not arrive sooner than 3 days ahead of the event. For additional shipping information, contact CSRC at office@csrc.org or call 888-730-2772. CSRC and Harrah's Resort are not responsible for items shipped directly to the hotel or for paying such charges.

6. Cancellation Policy

There will be a 50% cancellation fee for cancellations received before September 23. No refunds will be issued thereafter. All cancellations must be received by CSRC headquarters in writing at office@csrc.org.

7. Exhibit Setup, Hours, and Teardown

Date	Time	Activity
Wed, Oct 7, 2026	1:30pm – 4:30pm	Vendor Set-Up
Wed, Oct 7, 2026	4:45pm – 7:30 p.m.	Welcome Reception & Vendor Exhibits Open / The Gold Masquerade Ball (Awards will be presented for best decorated vendor table and best dressed attendee).
Thurs, Oct 8, 2026	7:00am – 8:30am	Breakfast with the Vendors
Thurs, Oct 8, 2026	11:35am – 1:00pm	Dedicated Vendor Time
Thurs, Oct 8, 2026	1:00pm – 5:00pm	Teardown

No company may dismantle their booth prior to 1:00pm, October 8, 2026, unless approved by CSRC. All exhibitors must clear the event area by 5:00pm, October 8, 2026.

8. Exhibitor Badges, Personnel, and Conduct

Each company is permitted two (2) representatives at the exhibit space at no additional charge. No blank badges are allowed. Companies needing additional badges must register each additional person with show management at a fee of \$150.00 each. Full payment for additional badges must be received in advance, with the request for additional representatives submitted in writing prior to the show. On-site badges will be prepared throughout the event. At least one representative from each exhibiting company must be present in the assigned location during exhibit hours.

9. Continuing Education Credit

Exhibitors are invited to attend all lectures and social events. Two (2) representatives will be allowed to receive continuing education credit as part of the booth rental, provided the representatives:

- Are members of CSRC in good standing;
- Are included in the exhibitor's list of pre-registered representatives; and
- The representative completes the post-test.

Any representatives who are not members of CSRC and who request continuing education credit must become a member during the meeting.

10. Compressed Gas Cylinder Regulations

No compressed gas in cylinders is allowed. Please make arrangements for air compressor use only.

11. Health & Safety Guidance

CSRC will communicate any applicable health and safety protocols to exhibitors in advance of the event. For questions, contact the CSRC Executive Office at (888) 730-2772 or office@csrc.org.

12. Right to Refuse Service

CSRC reserves the right to revoke or deny exhibit privileges to any person or company that refuses to comply with the terms and conditions of the Exhibitor Regulations, or for any other reason CSRC deems necessary to eliminate exhibitor conduct that may interfere with its Annual Meeting.

13. Indemnification

The exhibitor assumes entire responsibility and liability for losses, damage, and claims arising out of injury or damage to the company's personnel, displays, equipment, and other property. This indemnification extends to all causes, wherever any injury may occur, and the exhibitor agrees to indemnify and hold harmless the agents, servants, and employees of CSRC from any and all such losses, damages, and claims — except for injury or loss proximately caused by the willful and malicious conduct of an agent, servant, or employee of CSRC.

14. Force Majeure

Neither party shall be liable for any delay or failure to perform its obligations due to a force majeure event (including, without limitation, strikes, shortages, riots, insurrection, fires, floods, storms, explosions, acts of God, war, civil unrest, acts of terrorism, earthquakes, or any similar event in the areas where services are performed), or any material condition beyond such party's reasonable control, whether foreseen or not. CSRC shall have no liability for power disruptions of any kind.

The above rules and regulations are enforced so that all exhibitors can operate efficiently. It is the responsibility of each company to ensure its staff is aware of the CSRC show rules and adheres to them. For questions, please call the CSRC Executive Office at (888) 730-2772.