



## CSRC: BOD Meeting

DATE: May 18, 2020

<p>PRESENT: Wayne Walls, Marianne Shaw, Sherry Blansfield, Monique Steffani, Dave Wenhold, Jeff Davis, Tom Wagner, Barish Erenler, Matthew Mendoza, Paul Casillas, Donna Murphy, Mark Martinez</p> <p>Non-voting: Michael Madison, Theresa Cantu, Ednalee Warnecke, Ray Hernandez, Ashley Sandoval, Gabriel Rodriguez, Dan Villareal, Michael De Peralta, Kevin Rodriguez, Patrick Tobin, Mel Welch, Emily Brandt, Amanda Albee, Mark Goldstein, Dinnel Bornstein</p> <p>Guest: None</p>		ABSENT: Rob Bautista
FACILITATOR: Wayne Walls	NOTE TAKER: Monique Steffani	TIMEKEEPER: Monique Steffani
TOPIC / AGENDA	DISCUSSION / CONCLUSION	ACTION / FOLLOW UP
CALL TO ORDER	Meeting called to order at 0900	
QUORUM ACHIEVED	YES or NO - Y	
MEETING PURPOSE	Quarterly Board of Directors Meeting	
DISCLOSURES	Wayne Walls- Lakewood Regional Monique Steffani- CHOC, SJVC, Concordia Jeff Davis- UCLA Barish Erenler- UCLA Matthew Mendoza- SJVC Theresa Cantu- SJVC, Valley Children's Paul Casillas- One Legacy Ray Hernandez- RCB Mark Golstein-RCB	
AGENDA ITEM 1: Call to Order AGENDA ITEM 2: Approval of the Meeting Minutes	June 2020: BOD Meeting  Motion to approve the May minute meetings:	Motion: Tom 2 <sup>nd</sup> : Donna Motion Carries



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<p>AGENDA ITEM 3: President's Opening Remarks:</p>	<p>New CSRC way of life during Covid-19. We must maintain relevance during changing times. Consider options for change during next 12 months while on safer at home status. BOD members each directed to navigate their way to stay dialed in and take charge of their role- FB Posts, Social Media, outreach. Share information from and to our social media, plan more meetings for your region/committee (virtual), send TY notes and words of encouragement to community and friends, contribute to the organization i.e., PneusBrief. Grow and learn from this environment with the CSRC.</p>	
<p>AGENDA ITEM 4: Consent Agenda</p>	<p>Motion to accept Consent Agenda- See Attached List</p>	<p>Motion: Donna 2<sup>nd</sup>: Barish Motion Carries</p>
<p>AGENDA ITEM 5: Live Reports</p>	<p><b>Program Committee- Marianne Shaw</b></p> <ul style="list-style-type: none"> <li>• Live Events Updates - CSRC in a virtual world</li> <li>• Central Scheduling of ALL CSRC/Region Events</li> </ul> <p>Program 2020- Vision CSRC dues, partnerships, events however no current events due to Covid. All events will be virtual until 2021. Each region to hold 1 virtual meeting with different focuses.</p>	



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	<p>Regions will have further reach outside of area due to format.</p> <p>Oct 3-5 for state conference virtual. 3 days of prerecorded lectures. Day of event speakers will be available for Q&amp;A after lecture. End day with virtual cocktail hour to give thanks to attendees. BOD TY videos to attendees disbursed t/o conference sent to Marianne. Member pics requested to show attendee appreciation. Info posted by 8/15 for members to see and register.</p> <p>Region presidents- provide Marianne with info about topics and month of virtual meetings.</p> <p>Pricing structure- remain on lower side for virtual since lower overhead- \$13/ceu for members, \$15/ceu non-members. Events should be 4-5hr max.</p> <p><b>Financial Committee- Sherry Blansfield</b></p> <ul style="list-style-type: none"> <li>F.Y. 2019-2020 YTD - Accounts Balances Budget Update – CSRC in a virtual world</li> </ul> <p>Virtual events will help with membership and financial stability. Budget will be closely monitored during Covid safer at home. Revenue is significantly decreased due to inability to hold conferences. Looking at creative ideas with the</p>	
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	<p>membership committee. Increase Zoom level to allow for more attendees. Awaiting revenue from previous Neonatal event to roll into new events.</p> <p><b>Communications &amp; Outreach Committee</b>  <b>Monique Steffani</b></p> <ul style="list-style-type: none"> <li>• Social Media - June Social Media Metrics Report</li> <li>• PneusBrief – Content Submissions/Advertisers</li> </ul> <p>All numbers except LinkedIn are increasing. More opportunity to create growth.          Rules &amp; etiquette on social media by all participants. Discussion and presentation of created document by C&amp;O Committee for submission to P&amp;P Committee- reviewed by all on call.</p> <p>Motion to approve rules &amp; etiquette.</p> <p><b>Education Committee- Gabriel Rodriguez &amp; Emily Brandt</b></p> <ul style="list-style-type: none"> <li>• CEU Content Committee Progress</li> <li>• Policy - CSRC Online Continuing Education Program – Requires BOD approval Includes Fee Structure/Author Eligibility &amp; Fees</li> </ul>	<p>Motion: Monique          2<sup>nd</sup>: Barish          Motion carries.</p>
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	<p>Application for approval revision submitted. Committee using Abila to help generate/create CEU approval. Education Committee P&amp;P revised and submitted.</p> <p>Motion to accept policy with amendments.</p> <p><b>California Respiratory Care Foundation (Seventy Square Meters)- Coletta Boone</b> On holding pattern. Donation to GBAR by Tom Wagner. Region presidents to give more notice to Committee &amp; 70sq meters for scholarships.</p>	<p>Motion: Emily 2<sup>nd</sup>: Donna Motion Carries.</p>
AGENDA ITEM 5: Old Business	<p>Website Update- All fields mapped out and ready to go. New layout for review and finalize. Meeting 7/30 to finalize.</p> <p>Medical Advisor Appointment – Vanessa Walker, MD – Requires BOD</p> <p>Medical advisor Sam Louie retiring- new candidates are Vanessa Walker of Sutter Roseville.</p> <p>Motion to appoint Vanessa.</p>	<p>Motion: Mark 2<sup>nd</sup>: Donna Motion Carries</p>
AGENDA ITEM 6: New Business	<ul style="list-style-type: none"> <li>Cynthia J. Molle Memorial Student Award – Requires BOD approval</li> </ul>	



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	<p>Award to student within a CA Baccalaureate program. Discussion about requirements of applicants.</p> <p>Motion to accept new award with amendments "The recipient can demonstrate active and meaningful contributions to the CSRC organization". And change to enrolled in a BSRT program (exclude CA BSRT).</p> <p>Life Membership Nominees – Requires Executive Committee approval. To be completed in Executive session post BOD meeting.</p> <ul style="list-style-type: none"> <li>• Memorandums of Understanding – Requires BOD approval defer all to august BOD</li> </ul> <p>Bob Demers – Demers          Kelly Welton – KelWel Productions          Steve Vincie – Sleep.Edu</p> <ul style="list-style-type: none"> <li>• Call-Out for COVID-19 Deaths of RCPs in California</li> </ul> <p>Memorial to CA RCP's who have succumbed to COVID-19 on our social media. BOD to send any possible info about CA RCP deaths to Wayne.</p>	<p>Motion: Donna          2<sup>nd</sup>: Barish          Motion Carries</p>
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OPEN FORUM:	Mike Madison- proofs of banner. 3 designs. Approval will be by doodle vote. Dave to create doodle vote and send out.	
NEXT MEETING:	Executive Committee – 2nd Monday of August is 8/10/20 7:00pm  Board of Directors – 3rd Monday of August is 8/17/20 7:00pm (All Chairs/Liaisons Invited!)	
ADJOURN:	<p>Motion to adjourn BOD portion of meeting and move into Executive Session.</p> <p>Executive session- Motion to approve Lifetime Nominee list including: Michael Madison, Marianne Shaw, Rick Ford, Ray Hernandez.</p> <p>Motion to adjourn Executive Session. Meeting adjourned at __1212__.</p>	<p>Motion: Donna 2<sup>nd</sup>: Tom Motion carries</p> <p>Motion: Tom 2<sup>nd</sup>: Jeff Motion Carries</p> <p>Motion: Tom 2<sup>nd</sup>: Donna Motion carries</p>